

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE OHIO LIONS FOUNDATION HELD IN COLUMBUS, OHIO, ON MAY 16, 2008 AT 2:00 P.M.**

The regularly scheduled meeting of the Board of Trustees of the Ohio Lions Foundation, an Ohio nonprofit corporation, was held at the site of the Ohio Lions Inc. State Convention, The University Plaza Hotel, 3110 Olentangy River road, Columbus, Ohio, on Friday, May 16, 2008, pursuant to timely written notice given to all trustees.

Present:

Harold L. Merkle	Trustee, Dist. A
Gary Garrett	Trustee Dist. B
Tom Kirkbride	Trustee Dist. D
Hank Kies	Trustee Dist. E
Jeffrey W. Brantner	Trustee Dist. F
Dick Weimer	Trustee Dist. H
Jim Faust	Trustee Dist. J
Larry Roberts	Trustee Dist. K

The meeting was called to order by the President at 2:00 P.M.

1. The Secretary presented the minutes of the last meeting of the trustees held on January 27, 2008. Upon motion by Merkle, seconded by Trustee Kirkbride, the minutes were approved as submitted.
- 2- The Secretary presented a draft of the new Trustee Certification form designed to satisfy the certification requirement of Article III, Section 3.10, as amended effective as of May 18, 2007. A discussion of the matter ensued, following which, upon motion by Trustee Kies, seconded by Trustee Weimer, the following resolutions were adopted:

**RESOLVED**, that the form of the Trustee Certification form which has been drafted by the Secretary and presented to the Trustees for their approval be, and the same hereby is approved, and

**RESOLVED**, that each trustee whose term commences as a result of elections and appointments occurring after May 18, 2007, shall be required to sign and deliver the Trustee Certificate upon the commencement of each such new term.

- 3- The Secretary next presented the Foundation's Annual Return of Exempt Organization, I.R.S. Form 990 with Schedule A for the fiscal year ended June 30,

2007. Upon motion by Trustee Roberts, seconded by Trustee Faust, the return was accepted and approved and the officers were directed to cause the return to be posted on the Foundation's website for public inspection.
- 4- The Secretary next presented the Foundation's Annual Convention Report, including Financial Statements for the fiscal year ended June 30, 2007, and interim Financial Statements for the current fiscal year ending June 30, 2008, with related charts and supplemental schedules. Upon motion by Trustee Weimer, seconded by Trustee Merkle, the report was accepted and approved.
- 5- The Secretary next presented a report of Contributions sorted by sub-district for the fiscal year ended June 30, 2007, and an interim report for the current fiscal year ending June 30, 2008 to-date. Upon motion by Trustee Merkle, seconded by Trustee Kies, the report was accepted and approved.
- 6- The Secretary next presented the Executive Committee Report of activities undertaken by the Executive Committee since the last meeting of the Board on January 27, 2008. Upon motion by Trustee Kirkbride, seconded by Trustee Faust, the following resolution was unanimously adopted:

**RESOLVED**, that the actions undertaken by the Executive Committee on behalf of the Foundation since the last meeting of the Board on January 27, 2008, be affirmed, ratified and approved.

- 7- The Trustees next considered the request from the North Coast Lions Club for additional low vision reader matching grants for the Willowick Public Library and the Eastlake Public Library, and at the same time the trustees reviewed the current budget appropriation for low vision reader matching grants. Upon motion by Trustee Faust, seconded by Trustee Merkle, the following resolutions were unanimously adopted:

**RESOLVED**, that the requested low vision reader matching grants for the Willowick Public Library (LVRMG#64) and the Eastlake Public Library (LVRMG #65) be approved, and

**RESOLVED**, that the current budget for the fiscal year ending June 30, 2008, be amended to provide for a total of six (6) low vision reader matching grants.

- 8- The trustees next considered the Helen Keller Scholarship program. A discussion of the matter ensued, following which, upon motion by Trustee Roberts, seconded by Trustee Kirkbride, the following resolution was unanimously adopted:

**RESOLVED**, that the Helen Keller Scholarships be increased from \$2,750.00 each to \$3,000.00 each, effective for the 2008-2009 academic year.

- 9- The trustees next reviewed the proposed budget worksheet for the fiscal year ending June 30, 2009. A discussion of the matter ensued, following which, upon motion by Trustee Merkle, seconded by Trustee Kies, the following resolution was unanimously adopted:

**RESOLVED**, that the following budget be adopted for the fiscal year ending June 30, 2009:

**Helen Keller Scholarships** (\$3,000.00 each):

The Ohio State University (4)	\$12,000.00	
Bowling Green State University (1)	\$3,000.00	
Cleveland State University (1)	\$3,000.00	
Ohio University (1)	\$3,000.00	
Wright State University (2)	\$6,000.00	
University of Cincinnati (1)	\$3,000.00	
Youngstown State University (1)	<u>\$3,000.00</u>	\$33,000.00
<b>Low Vision Reader Matching Grants</b> (5 at \$1,200.00 each)		\$6,000.00
<b>Pre-School Vision Screening Grants</b>		\$3,000.00
<b>Disaster Relief</b> (Permanent Reserve)		\$35,000.00

- 10- The trustees next considered the grant request from the American Council for the Blind for sponsorship of the *Building Blocks for a Brighter Future Family Seminar* to be held in the Dayton area in October, 2008. A discussion of the matter ensued, following which, upon motion by Trustee Roberts, seconded by Trustee Faust, the following resolution was unanimously adopted:

**RESOLVED**, that the a grant in the amount of \$1,000.00 be awarded to the American Council for the Blind for partial funding of the *Building Blocks for a Brighter Future Family Seminar* to be held in the Dayton area in October, 2008.

- 11- The trustees next considered the grant request from the Ironton Lions Club for a matching grant for the purchase of computer workstation with adaptive magnification and screen reading software for the Briggs Lawrence County Public Library. A discussion of the matter ensued, following which, upon motion by

Trustee Faust, seconded by Trustee Kies, the following resolution was unanimously adopted:

**RESOLVED**, that a matching grant be awarded to the Briggs Lawrence County Public Library in the amount of \$1,079.59 (representing one-third of the estimated cost) for the purchase of a computer workstation with adaptive magnification and screen reading software as set forth in the grant application.

- 12- The trustees re-considered the current budget as amended, and upon motion by Trustee Merkle, seconded by Trustee Faust, the following resolution was unanimously adopted:

**RESOLVED**, that the budget for the current fiscal year ending June 30, 2008, be further amended to provide for Seven (7) rather than six (6) low vision reader matching grants.

- 13- The trustees reviewed the Foundation's policy for awarding low vision reader matching grants. Upon motion by Trustee Kies, seconded by Trustee Kirkbride, the following resolution was unanimously adopted:

**RESOLVED**, that the following policy for awarding low vision reader matching grants be established:

- 1- The amount of a matching grant shall not exceed \$1,500.00
- 2- No more than one (1) low vision reader matching grant shall be awarded to a single Lions Club per year without approval of the Board.
- 3- Requests from clubs not having received grants will be given priority over requests from clubs which have previously received grants.
- 4- The grants may include the purchase of adaptive magnification and screen reading software
- 5- A plaque shall be placed on the unit recognizing the Ohio Lions Foundation and the sponsoring Lions Club
- 6- The grant request must be submitted by a Lions Club.

- 14- The trustees next discussed internal control issues. In the event Trustee Lester is not available to perform the independent bank reconciliations next year, Trustee Roberts indicated that he would be willing to perform this function. The trustees requested that the Secretary prepare a draft of internal control procedures for

consideration by the trustees to include an independent bank reconciliation to be performed by a trustee designated by the board.

- 15- The president announced that the next order of business was the election of officers for the next fiscal year ending June 30, 2009.

Upon motion by Trustee Merkle, seconded by Trustee Faust, the following resolution was unanimously adopted:

**RESOLVED**, that Gary Garrett be, and he hereby is elected as President.

Upon motion by Trustee Roberts, seconded by Trustee Faust, the following resolution was unanimously adopted:

**RESOLVED**, that Jeffrey W. Brantner be, and he hereby is elected as Secretary.

Upon motion by Trustee Faust, seconded by Trustee Kirkbride, the following resolution was unanimously adopted:

**RESOLVED**, that Dan Lester be, and he hereby is elected as Treasurer.

Upon motion by Trustee Kirkbride, seconded by Trustee Roberts, the following resolution was unanimously adopted:

**RESOLVED**, that Dick Weimer be, and he hereby is elected as Vice-President.

Upon motion by Trustee Roberts, seconded by Trustee Kies, the following resolution was unanimously adopted:

**RESOLVED**, that James Faust be, and he hereby is elected as Assistant-Secretary-Treasurer.

- 16- The President appointed the following named trustees to serve on the indicated committees:

Internal Audit Committee

Larry Roberts

Dick Weimer

James Faust

Grant Review Committee

Hank Kies  
Harold Merkle  
James Faust  
Larry Roberts  
Rob Murray

Investment Advisory Committee

Dan Lester  
Tom Kirkbride  
Dick Weimer  
Harold Merkle

- 17- The trustees tabled the consideration of the Foundation's investment policy for consideration at the next meeting.
- 18- The Secretary presented various invoices of administrative expenses for approval. Upon motion by Trustee Faust, seconded by Trustee Kies, the following resolution was unanimously adopted.

**RESOLVED**, that the following invoices be, and they hereby are, approved for payment.

William D. Kinnard	Accounting services per invoice	\$1,093.75
Rance, Pritchett, Brantner, Keller & Ely Co., LPA	Reimbursement for postage, photocopying, Federal Express and misc. expenses, and office staff time per invoice.	\$289.35
Rance, Pritchett, Brantner, Keller & Ely Co., LPA	Reimbursement for Staples Copy Center invoice for printing of annual reports	\$468.00
Rance, Pritchett, Brantner, Keller & Ely Co., LPA – General Trustee	Replenish cost deposit per statement	\$272.54

- 19- The trustees next discussed the significant cost increase for the Coffey Fellowship awards. The trustees asked the Secretary to express the trustees' concerns to the advisory committee and with the suggestion that an effort be made to obtain a distinctive award at a more reasonable cost.
- 20- The President announced that the next meeting of the board of directors would be held on Saturday, August 2, 2008, at 9:00 A.M. at the Ohio State School for the Blind.
- 21- There being no further business for the trustees at this time, the meeting was adjourned at 4:30 P.M.

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Jeffrey W. Brantner, Secretary

ATTEST:

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Gary Garrett, President